NABERS UK Licenced Assessor Application Form

To apply to become licensed for NABERS UK Energy for Offices, please fully complete, sign and return this application form to the Licensing Team Email: nabersuk@cibsecertification.org

 — Please DO NOT send payment with this application. An invoice will follow.

# Assessor Details

|  |
| --- |
| **Personal Details** |
| **Individual applying to be listed as a licensed assessor** |
| Title: |       |
| First Name/Surname: |  |
| Date of birth: |       |
| Address 1: |  |
| Address 2: |  |
| Town: |  |
| County: |  | Postcode: |  |
| Telephone number: | Home: |  | Mobile: |       |
| Email address: |       |

# Employer Details – \*only these will be listed on the online NABERS UK Assessor register

|  |
| --- |
| **Company Details** |
| \*Company Name: |       |
| Your position: |  |
| \*Address 1 |       |
| \*Address 2:  |       |
| \*Town: |  |
| \*County: |  | \*Postcode: |  |
| Telephone number: | \*Office: |  | Mobile: |  |
| \*Email: |       |

# Professional Indemnity Insurance

|  |
| --- |
| **Professional Indemnity Insurance (PII)** |
| Professional Indemnity Insurance (PII) is a requirement of the licence agreement (CCLN 003) |
| [ ]  | Please mark this box to confirm that evidence of your employer’s PII is provided with this application.  |

# Applicant Declaration

|  |
| --- |
| **Assessor Declaration** |
| I declare that:1. I have been supplied with the following scheme documents, I have read and understood their content and will abide by the rules of registration on the NABERS UK Assessor Register:
* **NABERS UK Licence Agreement Terms and Conditions, CCLN 003**
* **NABERS UK Fee Sheet, CCLN 002**
* **NABERS UK Operations Manual, CCLN 004**
* **NABERS UK Code of Practice, CCLN 005**
* **NABERS UK Assessor Brand Guidelines, CCLN 006**
* **CIBSE Certification Code of Conduct CCMP 006**
* **CIBSE Certification Complaints and Appeals Procedures, CCP 101 & CCP 102**
1. I understand that ongoing registration is contingent upon compliance of the scheme requirements and that failure to comply with the scheme requirements could result in suspension or withdrawal of the Register
2. I have completed the training and passed the relevant NABERS UK assessor examination and/or test assessment
3. Any change in employment status and details must be notified to CIBSE Certification in writing within 14 days of that change taking place.
4. All statements made in this application are, to the best of my knowledge, accurate and I agree to CIBSE Certification Ltd checking the validity of the information provided by me.
5. I have provided a passport style photo for my CIBSE Certification NABERS UK Assessor ID card.
6. I have signed the CIBSE Certification Code of Conduct CCMP 006 and attach my signed copy.

|  |
| --- |
|        |
|       |
|       |

Name:Signature:Date: |
|  |