

	FEE SHEET	Doc No:	CCLN 002	
		Revision No:	2	
		Date:	01/09/25	
		Page:	1 of 4	

1. Introduction

The fees applicable in this document are applicable to NABERS UK. This document outlines the fees payable to the NABERS Scheme Administrator by individuals seeking NABERS Assessor training, Assessors or individuals seeking to register Design Performance Agreements. The Scheme Administrator will provide written notice to Licensed Assessors of any changes to fees, and the fee sheet will be available from our website.

The fees outlined in this document are based on the following services:

- NABERS UK Design for Performance (DfP) Agreement Registration
- NABERS UK Energy Certificate Registration
- NABERS UK Energy Assessor Training
- NABERS UK Assessor Supervision Fee
- NABERS UK Assessor Annual Licence Fee

All fees stated within this fee sheet will be applicable from 1 September 2025.

Unless otherwise stated, all fees quoted in this fee sheet will be invoiced to the applicant, Assessor, trainee or licensed organisation (Licensee) requesting the service and invoiced in GBP (£).

All fees quoted in this fee sheet are exclusive of UK VAT, which will be charged at the prevailing rate.

Payments must be made within 30 days of the date of the invoice.

2. Design for Performance Agreement Registration

Design for Performance Agreement Registration - Whole Building (WB) or Base Building (BB)	£5,100
Design for Performance Agreement Registration - Tenancy	£2,550

These fees are a non-refundable registration fees and will be charged to the Licensee. Any other fees associated with Design for Performance must be arranged outside of CIBSE Certification's systems - this may include but is not limited to energy modelling, integrating energy efficiency design, and the Independent Design Review.

	FEE SHEET	Doc No:	CCLN 002	
		Revision No:	2	
		Date:	01/09/25	
		Page:	2 of 4	

3. Energy for Offices Registration and Certification

NABERS Energy Certificate Registration (≥1000m ²) Whole Building (WB), Base Building (BB) or Tenancy	£780
NABERS Energy Certificate Registration (<1,000m ²) Whole Building (WB), Base Building (BB) or Tenancy	£450

These fees are non-refundable and will be charged to the Licensed Assessor or the Assessment Company by the Scheme Administrator.

The fee covers registration and certification of a NABERS Energy for Offices project.

Clients can request NABERS UK Energy certification of their asset by engaging with a licensed NABERS UK Assessor. The Assessor will then register the asset with CIBSE Certification and pay the appropriate fees.

Note: Fees paid to the Assessor are done so outside of CIBSE Certification's systems or processes i.e. the Scheme Administrator will not invoice clients for work carried out by the assessor.

Licensed NABERS UK assessors can be found on www.cibsecertification.co.uk. You will be notified of your annual registration fee in August each year and unless you request us to cancel, will be invoiced accordingly.

4. Assessor training course and qualifications

NABERS Energy Assessor Training (per person)	£1,385
--	--------

The training fee payable for the NABERS training course is subject to change.

The fee must be paid in full to gain access to the course. This is a non-refundable fee.

The **on demand** training course consists of three modules with assessments, with two attempts per assessment allowed. The training course must be completed within 12 months, and 80% is the minimum required to achieve a pass grade in each module.

	FEE SHEET	Doc No:	CCLN 002
		Revision No:	2
		Date:	01/09/25
		Page:	3 of 4

Trainees who fail to achieve 80% after the second attempt for any module must retake the training from the beginning and redo all exams. This will require the purchase of the entire training course again at full cost, with no discounts offered for those who fail after multiple attempts.

5. Assessor fees and licensing

Annual licence fee (per person)	£360
---------------------------------	------

NABERS UK annual Assessor Licence fees are payable by the licensee. Payment must be made in full prior to full registration.

This is a non-refundable fee and is renewed every 1 September. All fees must be paid within 30 days of the invoice.

The Scheme Administrator must be informed of any changes in assessor details immediately so that the Licence Agreement can be amended prior to annual renewal.

CLLN 003 NABERS UK Licensed Assessor Agreement Terms and Conditions includes conditions relating to the obligations of the licensee.

The Assessor will also be charged Supervision fees during initial submission of Ratings to confirm competence demonstrated in training and can be replicated in practice to the satisfaction of the supervisor.

Supervision fee (per assessor per supervision)	£460
--	------

If additional supervision is required, these costs will be charged to the Assessor by CIBSE Certification to cover its costs.